

# THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS

(IETE)

(Established - 1953)

## Articles of Association and Byelaws



Registered under the Societies Act XXI 1860  
(Registration No. S-687 of 1953-54)

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## ARTICLES OF ASSOCIATION

1. The persons whose signatures and address are noted below and all such persons as may, hereafter, become members of the Body Corporate hereby constituted by common consent and of their own free will voluntarily exercised, shall forever hereafter, (so long as they shall continue to conform to the Regulations and Byelaws annexed hereto, or as may be modified from time to time in accordance with this constitution and the Byelaws) be one Body Corporate and Politic by the name of "The Institution of Telecommunication Engineers" \* and by the same name shall have perpetual successions and a Common Seal with power to break, alter and make new the said Seal from time to time at their will and pleasure and by the same name shall and may implead and be impleaded in all courts and in manners of actions and suits, and shall have powers to do other matters and things incidental or appertaining to a Body Corporate.
2. The Institution of Telecommunication Engineers (hereinafter called the "Institution") or any persons authorized on its behalf, may acquire for the purpose of the Institution and lands or tenements whatsoever within the Republic of India and may hold the same in perpetuity or otherwise, and from time to time (subject to all such consents as are by law required) may grant, demise, alienate or otherwise dispose of the same or any part thereof.
3. The Institution or any authorized person or persons on its behalf may expend, receive and otherwise deal with moneys, goods and/or services in pursuance of the objects and purposes of the Institution subject to the provision of the Constitution and Byelaws for the time being in force.
4. The objects and purposes for which the Institution is hereby constituted are:  
  
To promote the general advancement of Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects and their applications and to facilitate the exchange of information and ideas on these subjects amongst the members of the Institution and otherwise, and for the purpose:
  - (i) to hold meetings of the Institution for reading and discussing communications bearing upon Telecommunication Engineering, Electronics, Computer Science and Engineering, Information

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\*Name changed to The Institution of Electronics and Telecommunication Engineers in 1973

Technology and allied subjects, or the application thereof or upon subjects relating thereto,

- (ii) to hold and promote Exhibitions of instruments, apparatus, machinery or other appliances connected with Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects or their applications,
  - (iii) to print, publish, sell, lend or distribute proceedings or report of the Institution or any papers or communications, works or treatise on Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects or their applications, or any abstracts thereof or extracts therefrom,
  - (iv) to encourage research, and promote the development of appropriate technologies in Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects and their applications,
  - (v) to make grants of money, books, apparatus or otherwise for the purpose of promoting invention and research in Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects or their applications or in subjects connected therewith,
  - (vi) to establish professional and technical standards in Telecommunications and conduct such test and/or examinations as may be required for this purpose,
  - (vii) to undertake such other activities which will further the objects and aims of the Institution and advance the science and technique of Telecommunications, Electronics, Computer Science and Engineering, Information Technology and allied subjects,
  - (viii) to undertake educational activities including online education, skill development, R&D, Consultancy, leading to conduction of Exams for different courses and issue of certificates to its student members.
5. The Institution shall not carry on any trade or business or take part in politics or engage in any transaction with a view to the pecuniary gain or profit of the members thereof. No member shall be have any personal claim on any property of the institution, and no part of the income or

property of the Institution shall be paid or transferred directly or indirectly by way of dividend or bonus or otherwise, howsoever, by way of profit to the members of the Institution except in the case of, and as a salaried officer of the Institution.

6. There shall be a Governing Council of the Institution consisting of such members with such qualifications and to be elected or constituted in such manner, and to hold office for such period and on such terms as to re-election and otherwise, as the Byelaws for the time being of the institution shall direct.
7. Of the members of the said Governing Council of the Institution, one shall be the President, one or more shall be Vice-President(s) and one shall be the Honorary Treasurer of the Institution. The said President, Vice President(s) and Honorary Treasurer shall hold office for such period and on such terms as to re-election and otherwise as per the Byelaws for the time being of the Institution shall direct.
8. The first President of the Institution shall be Shri Bodh Raj Batra, Chief Engineer, Posts & Telegraphs Department, New Delhi and the first Vice-Presidents shall be Prof K Sreenivasan, Professor & Head of the Department of Electrical Communication Engineering, Indian Institute of Science, Bangalore, Brig A C Iyappa, Chief Signal Officer, HQ Western Command, DHQ PO, New Delhi -11 and Shri B V Baliga, Wireless Adviser, Ministry of Communications, Government of India, New Delhi. The first Honorary Treasurer of the Institution shall be Shri Narayanier Mahalingam, Director of Wireless, Posts and Telegraphs Department, New Delhi. The first members of the Council shall be the said President, Vice Presidents, Honorary Treasurer and the following members, namely:-
  1. Brig Batra, RN
  2. Dr Bhatt, NB
  3. Shri Bhatt, IC
  4. Prof Chakravarti, SP
  5. Prof Chandrashekhar Aiya, SV
  6. Wing Cdr Joseph, KA
  7. Shri Kalra, SN
  8. Shri Lakhanpal, DD
  9. Col Luthra, PN
  10. Col Madan, P
  11. Shri Natarajan, R
  12. Shri Rajamanikam, T
  13. Shri Ramchandani, AC
  14. Shri Rao, VVL
  15. Dr Sarwate, MB

16. Col Shahani, IN
  17. Shri Shrivastava, HN
  18. Shri Thandani, HR
  19. Dr Verman, Lal C
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9. The said President, Vice-Presidents, Honorary Treasurer and Members of the Governing Council shall respectively hold office as such until the due election and coming into office of their successors in accordance with the Byelaws of the Institution but shall be respectively eligible, subject to the Byelaws, for re-election if otherwise qualified.
  10. The Institution shall have such officers with such functions, tenure and terms of office as the Byelaws of the Institution may prescribe and such other officers and servants as the Governing Council of the Institution may, from time to time, appoint.
  11. The governance and control of the Institution and its affairs shall be vested in the Governing Council subject to the provisions of this constitution and to the Byelaws of the Institution. The business of the Governing Council shall be conducted in such manner as the Governing Council may, from time to time, prescribe.
  12. Unless and until the Byelaws of the Institution shall otherwise provide, there shall be seven classes of members of the Institution, namely:
    - (1) Honorary Members
    - (2) Fellows
    - (3) Members
    - (4) Associate Members
    - (5) Graduates
    - (6) Associates
    - (7) Students

of whom the Honorary Members, Fellows, Members and Associate Members shall be known as Corporate Members, and Associates, Graduates and Students shall be known as non - corporate members.
  13. The qualifications, method and terms of admission, privileges and obligations, including liability to expulsion or suspension of members of each of the seven classes shall be such the Byelaws for the time being, of the Institution, shall direct.
  14. The Governing Council shall alone have power to decide conclusively respecting each person proposed for, or seeking admission to, any class of membership of the Institution whether he has or has not fulfilled such conditions as are applicable to his case.

15. An Honorary Member shall be entitled to the exclusive use after his name of the initials "Honorary MITE.;" a Fellow of the initials "Fellow ITE"; a Member of the initial "MITE"; an Associate Member of initials "AMITE"; an Associate of the initials "Associate ITE"; a Graduate of the initials "Grad ITE"; and a student of the initials "Student ITE".
16. The meetings of the Institution shall be of such nature and shall be held for such purposes as may, from time to time, be prescribed by the Byelaws of the Institution, and the rights of the several classes of members of the Institution for attending and voting at the said meetings shall be such or subject to such restrictions as may be so prescribed.
17. The Corporate Members or the majority of such members present in person or by proxy and voting at any duly convened Special General Meeting of Corporate Members with respect to which notice has been given of the matters to be taken into consideration thereat, shall have power, from time to time, to make such Byelaws of the Institution as to them shall seem requisite and convenient for the regulation, government and advantage of the Institution, its members and property and for the furtherance of the objects and purposes of the Institution and from time to time, to revoke, alter, or amend any Byelaw or Byelaws therefore made so that the same be not repugnant to this Constitution or to the laws and Statutes of the Republic of India, provided that no such Byelaw revocation, alteration or amendment shall take affect unless the same has received the assent of two-thirds of the number of members present and voting in person or by proxy in the form of an affirmative proposition; provided further that the first set of Byelaws framed by the first members of the Governing Council named in para 8 above, and forming part of the Constitution shall be deemed to have been duly and properly framed and shall be in force till they are amended or a new set of Byelaws is framed by a Special General Meeting of Corporate Members called for the purpose as hereinbefore mentioned. (If a fresh set of Byelaws is not framed as stated above, the present set of Byelaws will continue in force after it is ratified by the first Annual General Meeting).
18. In witness whereof we have affixed our signatures to this constitution which, we, by common consent, and of our own individual free will, give ourselves on this the First Day of October in the year one thousand nine hundred and fifty-three, of the Christian Era.

(SIGNED)

1. Shri B R Batra, C E, P&T
2. Shri R C Vaish, Dy DG(S&E), P&T
3. Shri H R Thadani, E-in-C, Calcutta Telephone

4. Shri S K Kanjilal, Dist Manager, Telephones, New Delhi
5. Shri S N Ranganathan, P&T Directorate
6. Shri C P Vasudevan, D C E(M) P&T Directorate
7. Shri S N Kalra, Overseas Communication Service, New Delhi
8. Dr N B Bhatt, Defence Science Organisation, New Delhi
9. Shri K V Pai, P&T Directorate
10. Col P N Luthra, Deputy Director Signals, Army HQ
11. Shri N Mahalingam, Director, Wireless, P& T Directorate
12. Dr M B Sarwate, Director of Comm, Civil Aviation Dept.
13. Shri S R Bhashyam, P&T Directorate
14. Shri H N Shrivastava, Addl CE, P&T
15. Shri A C Ramchandani, Chief Engineer, AIR
16. Col J N Shahani, Dir of Co-ordination, Police Wireless, New Delhi.
17. Shri B V Baliga, Wireless Adviser, Ministry of Communications
18. Prof S V Chandrashekhar Aiya, Principal, College of Engg. Poona



## **BYELAWS\***

### **DEFINITIONS AND SPECIAL PROVISIONS**

1. In these Byelaws except where the context forbids
  - (a) Words implying "singular number" include "plural number" implying "males" include "females" and vice versa, and the words "person or persons" include "body or bodies"
  - (b) "The Institution" means the Institution of Electronics and Telecommunication Engineers;
  - (c) "Abroad" means outside the Republic of India.
  - (d) "Financial Year" means the twelve months ending on the 31<sup>st</sup> day of March.
  - (e) "Electronics and/or Telecommunications" include Electronics, Telecommunication Engineering, Computer Science and Engineering, Information Technology and allied subjects of these; and the term "the discipline" shall herein after include all the above applications.

### **MEMBERSHIP**

2. There shall be the following classes of membership; Honorary Fellows, Distinguished Fellows, Fellows, Members, Associate Members, Associates, Diploma Members, Student(Post Graduate), Students (AMIETE Schemes), Students(Diploma Scheme) and Organisational Members. Of these, Honorary Fellows, Distinguished Fellows, Fellows, Members and Associate Members shall be known as Corporate Members.
3. The Members of the several classes referred to in the Article of Association and Byelaws and such other persons as shall be admitted, in accordance with the Byelaws, and none others, shall be members of the Institution (Corporate or non-Corporate) and be entered on the Register as such.
4. The rights and privileges of every member of any class shall be personal to himself and shall not be transferable or transmissible by his own act, or by operation of Law.
5. Members of difference classes mentioned above shall be entitled to the rights and privileges attached to the specific class of members of the Institution which they belong to, and wherever the term "Member" (with the first letter capital) is herein used without qualification, it shall be taken to include only a Corporate Member other than an Honorary

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\*Amendments incorporated upto 1<sup>st</sup>(2016-17) SGM held on 16<sup>th</sup> September 2017.

Fellow, Distinguished Fellow, Fellow and Associate Member. Wherever the term “member” is herein used without qualification, it shall be taken to include members of the Institution of all classes.

6. The Institution may admit such persons as may be qualified and elected in that behalf to the several classes of membership, and such persons shall sign the Form A in that behalf contained in the Schedule hereto or such Form to the like effect, as may, from time to time, be prescribe to the following obligation.

*"As a member of the Institution of Electronics and Telecommunication Engineers, I shall follow professional ethics, maintain integrity in research and dignity of the Institution, endeavour to be objective in my judgment and strive for the enrichment of human values and thoughts".*

#### **ABBREVIATION TITLES AND DESCRIPTION OF MEMBERSHIP**

7. (a) The following abbreviated titles shall be used;

Honorary Fellow	:	HonFIETE
Distinguished Fellow	:	DFIETE
Fellow	:	FIETE
Member	:	MIETE
Associate Member	:	AMIETE
Associate	:	Assoc IETE
Organisational Member	:	Org Member IETE
Diploma Member	:	Dip IETE
Student (Post Graduate Scheme)	:	Student (PG)
Student (AMIETE Scheme)	:	Student (AM)
Student(Diploma Scheme)	:	Student (Dip)

- (b) No Member shall adopt or describe himself by any other description or abbreviation to indicate the class to which he belongs than as provided in Byelaw 7(a) for such class.

#### **CERTIFICATE OF MEMBERSHIP**

8. Subject to such regulations, and on payment of such fee as the Governing Council may, from time to time prescribe, the Governing Council may issue to any member of any class(except students (AM) and Students (D)), a certificate showing the class to which he belongs. Every such certificate shall remain the property of, and shall on demand be returned to the Institution.

## HONORARY FELLOWS

9. An Honorary Fellow shall be:
- (a) a person who has achieved eminence through the quality of his work in the field of Electronics and/or Telecommunication Engineering;
  - (b) a distinguished person in the field of Science/Technology/Industry whose association with the Institution will advance its progress;
  - (c) a distinguished person whom the Institution desires to honour.

Honorary Fellows shall be elected by the Governing Council and every such election shall be announced at the next Annual Meeting of the Institution. Not more than one Honorary Fellow shall be elected in one year under part (b) or (c) above and their number shall not, at any time exceed a total of twenty.

## DISTINGUISHED FELLOWS

10. (a) Distinguished Fellow(s) shall be elected every year **through online election**, by an Electoral College consisting of the Governing Council Members and Distinguished Fellows on the rolls, and entitled to vote, from amongst the Fellows of the Institution as provided in 10(f) who, in the view of their outstanding work or by their contributions deemed to be of an exceptional merit in the field of Electronics and/or Telecommunication Engineering.
- (b) Nominations for the Distinguished Fellowship shall be made either by member of the Governing Council or, a Distinguished Fellow. Such nominations should be accompanied by brief bio-data of the nominee. A nominator may propose one or more persons but not exceeding the total number of Distinguished Fellows to be elected for the year as provided in 10 (e).
- (c) The Governing Council shall appoint the Returning Officer for conduct of election of Distinguished Fellows who shall be a Past President. The Returning Officer may co-opt one or two Past Presidents/Distinguished Fellows not in the Governing Council to assist him in the election process, as per the time table given below:-
- (i) Call for nomination(s) by : 05 Feb
  - (ii) Last date for receipt of nomination(s) : 05 Mar
  - (iii) Issue of notice for withdrawal of

	of nomination(s) by	:	10 Mar
(iv)	Last date of withdrawal of Nominations	:	20 Mar
(v)	Issue of ballots and start of Voting	:	25 Mar
(vi)	Close of voting	:	15 Apr
(vii)	Counting of votes and declaration of result by	:	20 Apr

In case the second ballot and second round of voting is required :-

(viii)	Issue of second ballot and second round of voting	:	25 Apr
(ix)	Close of second round of Voting	:	10 May
(x)	Counting of votes and Declaration of result of second round of voting by	:	15 May

- (d) A nominee shall be elected as a Distinguished Fellow if he gets the majority of the votes cast, subject to a minimum of  $1/3^{\text{rd}}$  of the total strength of the Electoral College on the rolls. In case the votes cast do not give the requisite number of votes for the election of Distinguished Fellows, a second ballot shall be called for from the prescribed Electoral College. The candidates for this ballot will be from amongst those who got the large number of votes in the first round excluding those who qualified in that round; and number of these candidates shall be twice the number of Distinguished Fellows yet to be elected for the year. In the event of a tie, the Governing Council shall exercise its discretion. No Nominee shall be elected even in second ballot, unless he gets the majority of votes cast, subject to a minimum of  $1/3^{\text{rd}}$  of the total strength of the Electoral College on the rolls.
- (e) The Distinguished Fellowship cannot be sought by application. The total number of Distinguished Fellows to be elected every year shall be limited to two, subject to the condition that the total number of Distinguished Fellows on rolls of the Institution at any time will be limited to sixty.
- (f) Only a Life Fellow and having a minimum seven years continued Fellow membership of IETE shall be eligible for Distinguished Fellowship of the Institution provided that he is not a sitting member of the Governing Council.
- (g) No person can be nominated as a Distinguished Fellow unless he fulfils the qualifications given in Byelaw 11.

## **FELLOWS**

11. A candidate for election as a Fellow or for transfer to the class of Fellow shall satisfy the Governing Council that he possesses the following qualifications:
- (a) Age: He shall have attained the age of thirty five years on the date of his application for election or transfer.
  - (b) Academic Qualification: He shall have passed the AMIETE examination of the Institution as per examination regulations prescribed by the Governing Council from time to time;

OR

shall have passed any other examination, which in the opinion of the Governing Council, is equivalent to, or warrants exemption from the AMIETE examination of the Institution;

OR

shall have passed a post-graduate examination of a recognised university, and/or Institution or equivalent in any of the disciplines as in Byelaw 1 (e).

- (c) Occupation: He shall be engaged in the discipline in a position of high responsibility, provided that a temporary unemployment shall not be deemed a disqualification; or shall have retired from the profession after having held, before his application for election or transfer, a position of high responsibility.
- (d) Experience: He shall have had at least ten years experience in the discipline during which he, either shall have held a position of higher responsibility in an organization for a period of five years, or shall have made outstanding contribution in the discipline.

## **MEMBERS**

12. A candidate for election as a Member or for transfer to the class of Member shall satisfy the Governing Council that he possesses the following qualifications;
- (a) Academic Qualification: He shall have passed the AMIETE examination of the Institution as per examination regulations prescribed by the Governing Council from time to time;

OR

shall have passed any other examination, which in the opinion of the Governing Council, is equivalent to , or warrants exemption from the AMIETE examination of the Institution;

OR

shall have passed a post-graduate examination of a recognized university, and/or Institution or equivalent in any of the disciplines as in Byelaw 1 (e).

- (b) Experience: He shall have had subsequent professional experience of at least five years during which he, either shall have held a position of responsibility in an organisation for a period of four years in the discipline or shall have made a significant contribution in Electronics and/or Telecommunications, provided a temporary unemployment shall not be deemed a disqualification.

#### **ASSOCIATE MEMBERS**

- 13. A candidate for election to the class of Associate Member shall satisfy the Governing Council that he possesses the following qualifications:
  - (a) Age: He shall have attained the age of twenty-one years on the date of his application for election.
  - (b) Examination: he shall have passed the AMIETE examination of the Institution regulations prescribed by the Governing Council from time to time;

OR

shall have passed any other examination, which in the opinion of the Governing Council, is equivalent to, or warrants exemption from the AMIETE examination of the Institution.

#### **ASSOCIATES**

- 14. Every candidate for election to the class of Associate shall be not less than 30 years of age and shall satisfy the Governing Council that he has rendered useful service to the profession of Electronics, Telecommunication Engineering and allied subjects either in the field of Commerce or Finance or Law or in any other area of application. Notwithstanding the above, a candidate enrolled in IETE for postgraduate Advanced Level Course in Computer Science shall also qualify for election to the class of Associate.

## DIPLOMA MEMBERS

15. Every candidate for election to the class of Diploma member shall be not less than 18 years of age, and shall satisfy the Governing Council that he has passed the Diploma Level Examination of the Institution as per examination regulations prescribed by the Governing Council from time to time, or has passed any other examination which, in the opinion of the Governing Council, is equivalent to, or warrants exemption from, the Diploma Level Examination of the Institution.

## STUDENTS (PG SCHEME)

16. Every student for election to the class of Student (PG) shall satisfy the Governing Council that he is not less than 20 years of age and has passed an Engineering Degree or MCA/MSc - Computer Science, Electronics, Physics, Mathematics, Statistics, Operation Research or any other equivalent qualification recognized by the Governing Council of the IETE and is sponsored by a Corporate Member. Every Student (PG) successfully completing the Post Graduate Examination as per regulations prescribed by the Governing Council from time to time, shall be awarded certificate of having passed the Post Graduate examination of the Institution. He shall then be automatically transferred to the class of Member or Associate as per his qualifications & meeting other eligibility criteria.

## STUDENTS (AMIETE SCHEME)

17. Every candidate for election to the class of students (*AMIETE Scheme*) shall satisfy the Governing Council that he is not less than 18 years of age and has passed the 12<sup>th</sup> standard examination of 10+2 system conducted by Board of Examination system with Physics, Chemistry and Mathematics or Diploma in engineering or equivalent as prescribed by the Governing Council from time to time; and
  - (a) that he is employed as an engineering pupil /Apprentice/ Assistant in a recognized/registered firm, society or organization engaged in relevant engineering discipline or in the domain of Information Technology.

OR

that he is a student of Electronics/Electrical/ Telecommunications/Computer Science and Engineering/ Information Technology/Physics in a University/College/ Institution approved by the Governing Council.

- (b) that he should continue to remain engaged in professional activities as stipulated in sub-para (a) above throughout the duration of the course.
- (c) that he is sponsored by a corporate member of the Institution;

Every Student (AMIETE Scheme) and Dip IETE successfully completing Sections A & B of AMIETE Examination as per regulations prescribed by the Governing Council from time to time, shall be awarded a certificate of having passed the AMIETE Examination of the Institution. He shall then be transferred to the class of Associate Member.

### STUDENTS (DIPLOMA SCHEME)

18. Every candidate for election to the class of students (Diploma Scheme) shall satisfy the Governing Council that he is not less than 16 years of age and has passed the 10<sup>th</sup> standard examination conducted by recognized Board of Education with general science or Physics, Chemistry and Mathematics or its equivalent as prescribed by the Governing Council from time to time; and
- (a) that he is employed as an engineering pupil /Apprentice/ Assistant in a recognized/registered firm, society or organization engaged in relevant engineering discipline or in the domain of Information Technology.

OR

that he is a student of Electronics/ Electrical/ Telecommunications/ Computer Science and Engineering/ Information Technology/Physics in a University/College/ Institution approved by the Governing Council.

- (b) that he should continue to remain engaged in professional activities as stipulated in sub-para (a) above throughout the duration of the course.
- (c) that he is sponsored by a corporate member of the Institution;

Every Student (Diploma Scheme) successfully completing Sections A & B of Diploma Level Examination as per regulations prescribed by the Governing Council from time to time shall be awarded a certificate of having passed the Diploma Level Examination of the Institution and shall then be automatically transferred to the class of Dip IETE.



19. The Governing Council may require candidates for election as Students to pass an examination or may in their discretion, in any case, waive such requirements.

#### **ORGANISATIONAL MEMBERS**

20. Organisational Membership shall be open to a company or to an organization / Institution concerned with telecommunication, electronics / or electrical engineering and/or allied subjects.

#### **ELECTIONS AND TRANSFERS**

21. The proposals for election or transfer shall be submitted to the Governing Council, who shall determine the class to which the candidate is to be elected. The election or transfer to the class of Fellows, Members, Associate Members, Associate, Organisational Members, Diploma members, Students (AMIETE Scheme), and Students (Diploma Scheme) shall be decided in a meeting of the Governing Council, except that the Diploma members and Students (AMIETE Scheme) may be transferred to Associate Members, and Students (D) to DipIETE having passed the AMIETE and Diploma level examinations respectively. However, the Governing Council may delegate to the Membership and Local Centres Committee the authority to elect Fellows, Members, Associate Members, Associates, DipIETE, Students (AMIETE Scheme), Students (DIPLOMA Scheme) and Organisational Members.
22. Except in the case of election of Organisational Members, all applications for election or transfer shall be proposed and supported as provided hereunder from personal knowledge and in writing according to a form approved by the Governing Council.
  - (a) For Fellows: shall be proposed by two Corporate members of the Institution of the class not below that of a Fellow.
  - (b) For Members (i.e. MIETE): shall be proposed by two Corporate members of the Institution of the class not below that of a Member.
  - (c) For Associate Members: shall be proposed by two Corporate members of the Institution of the class not below that of an Associate Member.

Provided that foundation members (i.e. those that were admitted as such on or before that date of inauguration or upto such date as the Governing Council might fix for this purpose) of the Associate membership class will not be required to have their first

applications for transfer proposed or supported by Corporate members as stated in sub- para (a) above for a period of five years from 1<sup>st</sup> October, 1953.

For the purpose of this Byelaw any member while serving on the Governing Council shall be deemed to be a member.

23. In the event of a candidate for election as Fellow, Member, Associate Member being unable to obtain the requisite signatures the provision under Byelaw 22 may be waived by the Governing Council who shall in each case satisfy themselves of the qualifications of the candidate.
24. Any member of any class who is the subject of a country or State at war with India shall, ipso-facto, cease to be a member of the Institution and shall not be eligible for re-election to membership of the Institution so long as the aforesaid State or country continue to be at war and for such further period, thereafter, as the Governing Council may determine.
25. The Application/Entrance/Transfer fee payable upon election to or on transfer from one class to another of the membership of the institution shall be decided by the Governing Council from time to time.
26. The subscriptions payable by the members of the Institution belonging to various classes shall be decided by the Governing Council from time to time.
27. The annual subscriptions shall be due on the 1<sup>st</sup> day of April in each year commencing on that day.
28. Members elected or transferred at any time during the year shall pay the annual subscription for that year.
29. No election or transfer shall become effective until the entrance/transfer fee and annual subscription payable on such election or transfer shall have been paid, provided the election of foundation members shall be deemed to be effective from the 1<sup>st</sup> October, 1953 or the date of their application, whichever is later irrespective of the date of payment of their annual subscriptions.
30. Any member of any class, except DipIETE, Student (AMIETE Scheme) and student (DIPLOMA Scheme) whose annual subscription remains unpaid three months after due date shall not be entitled, until he has paid his subscription in full, to attend or take part in the meetings of the Institution, or to receive the notices or publications of the Institution, or to exercise any of the rights or privileges of membership, or, in the case of a Corporate member, to vote.

31. (a) Any Corporate Member / Associate/Organisational Member whose annual subscription remains unpaid for two years may by resolution of the Governing Council be excluded from the Institution, and be removed from the register. But such removal shall not relieve him from his liability for the payment of the arrears of subscription due from him calculated upto 31<sup>st</sup> March preceding his exclusion.
- (b) Any DipLETE, Student (AMIETE Scheme) and Student (DIPLOMA Scheme), whose 2<sup>nd</sup> installment of subscription remains unpaid for six months from the due date may, by resolution of the Governing Council be excluded from the Institution and he shall there-upon cease to be a member from that year and his name shall be removed from the register but such removal shall not relieve him from his liability for the payment of arrears of subscription due from him calculated upto the 31<sup>st</sup> March of the year.
32. Any member of any class may terminate his membership from the Institution by sending his resignation in writing to the Secretary General, after payment of all the subscriptions due from him including that for the current year. Such a member may be readmitted to the class to which he formerly belonged provided he pays such amounts as the Governing Council may determine.
33. The Governing Council may re-admit to membership in the class to which he formerly belonged any person whose membership has been terminated for any cause provided he satisfies the Governing Council that he is worthy of re-admission and pays such amounts as the Governing Council may determine.
34. The Governing Council may, where in their opinion it is desirable to do so, reduce or remit the annual subscription, or the arrears of annual subscriptions of any member of any class.

### **EXPULSION**

35. (a) In case, any member of any class be adjudicated bankrupt, convicted of felony or any other criminal offence, of proven insanity, and in the case of a Organisational Member, if it is placed under voluntary or compulsory winding up, the Governing Council may decide that his name or the name of the Organizational Member, shall be removed from the Register of the Institution and the Secretary General shall communicate such decision to the member according to the Form B in the Schedule.

- (b) Any member of any class who shall act in contravention of Byelaw 7; or shall be alleged to have been admitted to any class as a result of false representation, shall be liable to have his name removed from the Register of the Institution, if the Governing Council shall so decide after taking the matter into consideration and giving such member an opportunity of attending before the Governing Council to defend himself and meet any accusations which may be made against him, and the Secretary General shall communicate the decision to such member according to Form C in the Schedule.
- (c) In case the expulsion of any member of any class be considered expedient by ten or more Corporate members and they think fit to draw up and sign a proposal for such expulsion stating the grounds for expulsion, the same being delivered to the Secretary General, shall be, by him, laid before the Governing Council for consideration. The Governing Council shall in every such case investigate and take the matter into consideration and if in the opinion of the Governing Council it is expedient to appoint a Committee of the Governing Council to make, or assist in making the investigation, they shall appoint a Committee accordingly and shall cause such Committee to report to the Governing Council, and the Governing Council may adopt or reject such report, wholly or in part, and the Governing Council shall give such member an opportunity of attending before the Governing Council, or any Committee, to defend himself and meet any of the accusations made against him and if the Governing Council find good reason for the proposed expulsion they shall direct the Secretary General to address a letter, according to the Form D in the Schedule, to the member proposed to be expelled, advising him to withdraw from the Institution, if that advice is not followed the President shall call a Special Meeting of the Governing Council for the purpose of deciding on the question of expulsion; and if a majority of not less than two third of the members of the Governing Council present at such Special Meeting, provided the number so present be not less than twelve vote that such member be expelled, the Chairman of that meeting shall declare such decision, and the Secretary General shall communicate the same to such member according to the Form E in the Schedule. Such member shall have the right within fourteen days from the date of the said decision to appeal therefrom to a Committee of three consisting of past President or sitting Vice-Presidents or Distinguished Fellows of the Institution nominated for the purpose by the Presidents for the time being of the Institution. Notice in writing of such appeal

shall be given within the time aforesaid to the Secretary General of the Institution. Such appeal shall be by way of re-hearing, and decision of the Committee of Appeal shall be final and conclusive. The Governing Council shall have power to extend the time within which notice of appeal may be given.

- (d) In case of any member violating the obligation signed by him as per Byelaw 6, the following clauses shall apply:

If any member of the Institution will-fully disobeys Byelaw 6 or commits its breach, persists in any breach having committed it unwittingly, the matter shall be brought before a standing Honours Committee set up by the Governing Council. The Committee shall investigate the matter and send its report to the Governing Council within three months. The Governing Council will then deliberate on the report and take any of the following courses of action:

- (i) If the report indicates no willful breach of obligation, no further action will be taken.
- (ii) If the report indicates a minor violation, the President, on the advice of the Governing Council, will write to the member suitably, expressing the Governing Council's displeasure.
- (iii) If the concerned member has committed a major violation of the obligation, as determined by the Governing Council, he shall be liable to be removed from the rolls of the Institution for such period as may be decided by the Governing Council.
- (iv) In the case of a member whose name has been removed from the rolls of the Institution under (iii) above, he shall be eligible for re-election after the expiry of the period of removal.

## OFFICERS

36. There shall be a President, Three Vice-Presidents, a Honorary Treasurer, and a Secretary General of the Institution.

## CONSTITUTION AND ELECTION OF THE GOVERNING COUNCIL

37. The Governing Council shall consist of
- 1 President.
  - 2-3 Two available immediate Past Presidents.
  - 4-24 Twenty one elected members of the Governing Council.
  - 25 One Organisational member elected by the electoral college of Organisational members by secret ballot.
- 26-28 Three Distinguished (eminent) Professionals/ personalities other than Chairpersons of Centres /Sub Centres may be nominated by the President on the recommendation of the Governing Council every year, as Nominated Members who shall hold office for a period of one year at a time provided that they are of the class not below that of Fellow of the Institution. No member shall be nominated to the Governing Council for more than two tenures of one year each.
- 29-38 Chairmen of ten Centres with the highest Corporate membership subject to its being not less than 200 Corporate members, in good standing (i.e. those who have paid their subscription for the current year), excluding student equivalent. Members of the Executive Committee of a Centre shall, if elected to the Governing Council, not hold membership simultaneously at both the places but shall choose one of the membership only. However, the elected office bearers of the Executive Committee of a Centre shall not be eligible to contest the election for the Governing Council.

All members of the Governing Council, as mentioned above shall belong to the class not below that of a Fellow on the roll of the Institution with continuous membership as Fellows and/or above for the previous five years, and citizens of India, whose office shall be honorary and without remuneration with the exception that the elected representative of the Organisational members need not be a Corporate member and shall not hold any office in the Governing Council. The Governing Council shall determine all future vacancies in various offices and Governing Council membership well in advance of the elections.

Any case of doubt or difficulty as to eligibility for, or retirement from office, or Governing Council membership shall be decided by the Governing Council. All office bearers

and ordinary members of the Governing Council shall hold office till their successors are elected and installed at the next Annual General Meeting.

The term of Governing Council membership of the Chairmen of Centres, who are ex-officio members, shall commence with their election and installation at the Annual General Meeting of the respective Centre.

### THE PRESIDENT

38. The President shall be elected every year by the Governing Council, through on-line election, from amongst the elected members of the Governing Council before the Annual General Meeting as per the time table given below:-

	<b>On Line Voting</b>
(i) Call of nominations by	15 April
(ii) Last date of receipt of nominations duly accepted by the nominees	05 May
(iii) Issue of notice for withdrawal of Nomination(s) by	10 May
(iv) Last date of withdrawal of Nomination(s)	20 May
(v) Start of Voting by	01 June
(vi) Close of Voting	15 June
(vii) Declaration of Result by Returning Officer by	20 June

The term of President shall be for one year. He shall retire on completion of his term in office but shall be eligible to re-election for further one year in succession as President, and after completion of his period of office (one or two successive years, as the case may be) he shall not be eligible for election at any time to the Governing Council.

In the event of the President being unable to perform duties of his/her office for any reason, and has served any period, this shall be taken as a term served in the Governing Council. To fill the resultant vacancy, the senior most Vice President will take over as President for the remaining term, however, this period shall not be counted as having served one term in office.

The seniority of the Vice President shall be decided by virtue of longest period served in the Governing Council. In case of a tie, it shall be longest continuous period as Fellow of the Institution. In case of a tie again, it shall be by virtue of age.

The Governing Council of the Institution shall appoint the Returning Officer for conduct of election of the President. The Returning Officer shall be a Past President not serving the Governing Council. The Returning Officer may co-opt one Past President/Distinguished Fellow not in the Governing Council to assist him in the election process.

#### **THE VICE-PRESIDENTS**

39. The Vice-Presidents shall be elected from amongst the elected Members of the Governing Council for that year excluding ex-officio members in a meeting of the Governing Council on the eve of the Annual General Meeting. They shall retire each year and will be eligible for re-election. No person shall hold the office of Vice-President for more than three years in succession.

#### **THE HONORARY TREASURER**

40. The Honorary Treasurer shall be elected from amongst the elected members of the Governing Council for that year excluding ex-officio members in a meeting of the Governing Council on the eve of the Annual General Meeting. He shall retire each year and will be eligible for re-election. No person shall hold the office of Honorary Treasurer for more than three years in succession.

#### **ELECTED MEMBERS OF THE GOVERNING COUNCIL**

41. (a) The term of the elected members of the Governing Council except the President shall be three years including that of the elected Organisational Member.
- (b) The retirement of the Governing Council Members every year shall be according to the following pattern:
- (i) Seven of the elected ordinary members by rotation;
  - (ii) The elected Organisational Member shall retire at the end of 3 years.
- (c) So far as re-election is concerned members falling under byelaw 41 (a) above, shall not be eligible as elected member of the Governing Council until the expiry of one year from the date of their retirement. The period of one year shall be reckoned from the retirement at the Annual General Meeting of that year to the subsequent one. A member who has served the Governing Council for three tenures of three years each, shall not be eligible for re-election to the Governing Council.



- (d) The Corporate Members on the pay rolls of the Institution can be nominated for election to the Governing Council (as well as to elected offices at Centres) after the expiry of one year from the date of their relinquishing the office held at IETE HQ or Centres.
- (e) The Chairmen of Centres, who are ex-officio members in the Governing Council, shall not be eligible as elected members of the Governing Council until the expiry of one year from the date of their retirement as ex-officio member in the Governing Council.

#### **NOMINATION FOR ELECTION TO THE GOVERNING COUNCIL**

- 42. (a) The Governing Council shall, not later than the last working day of January in each year, constitute a Board of Scrutineers comprising four or more members including one Returning Officer amongst them for conduct of the Governing Council election.
- (b) (i) Every year and not later than 15 April the Secretary General shall upload on the IETE website ([www.iete.org](http://www.iete.org)) the Directory of Corporate Members in good standing and entitled for nomination(s) as on 31 March. Simultaneously, Secretary General shall arrange to send an email/SMS to all Corporate Members that the updated Corporate Member directory has been uploaded on the website for online elections.
- (ii) Thus, the total number of Corporate Members in good standing and entitled for nomination(s) as on 31 March each year, will be the Corporate Members listed in the Directory of that year.
- (iii) The online election will be initiated by the Returning Officer on 15 April and intimation through emails/SMS shall be generated automatically to all Corporate Members in good standing and entitled for nomination(s).
- (c) After the updating of the list as stated in Byelaw 42(b) the Corporate members shall nominate candidate(s) online to fill such vacancies, for which the eligibility shall be:
  - (i) The nominee shall fulfill the qualifications given in Byelaws 37 and 41(c), and
  - (ii) The nominee and the nominator shall not be in arrears of subscription.

- (d) The consent of the nominees to accept office if elected thereto shall be obtained online along with a brief bio-data of the nominee not exceeding 100 words, in a format prescribed by the Governing Council from time to time. A Corporate Member shall not nominate more candidates than the number of vacancies declared for election to the Governing Council for that year. The last date of receipt of online nominations duly accepted by the nominee will be 10 May (2400 h).
- (e) The Returning Officer and the members of Board of Scrutineers (BoS) shall not themselves be candidates for any election and should not have nominated any one for the Governing Council election. The Returning Officer shall carry out and be responsible for the conduct of the Governing Council Election involving :
  - (i) Receipt, scrutiny (including authentication of membership status by HQ IETE) and withdrawal (if any) of nominations received online.
  - (ii) Editing of bio-data of candidates received online (if needed).
  - (iii) Uploading of list of candidates along with their Bio-Data on the IETE website.
  - (iv) Online Receipt, Scrutiny & Counting of ballots.
  - (v) Reporting the result to the President.

The Returning Officer will associate at least one member of BoS for the activities at Sl Nos. (i), (ii) and (iii) and at least two members of BoS for Sl No. (iv).

- (f) Any discrepancy/complaint/dispute arising during the election process shall be referred to the Returning Officer who in consultation with the members of the Board of Scrutineers shall take a final decision.

43. **Withdrawal of Nominations:** The list of valid nominations shall be intimated to each nominee on 15 May and he shall be asked whether he would wish to withdraw his name from the Governing Council election. Last date of withdrawal of nominations is 25 May. The Returning Officer in consultation with the Board of Scrutineer (s) shall then prepare a list of contestants and notification of valid candidates will be done on 27 May of the calendar year.

44. (a) In the event of there being an election, the Returning Officer shall arrange online balloting. The Secretary General shall provide to the Returning Officer, the list of Corporate Members along with their mobile numbers and email addresses as on 31<sup>st</sup> March. The Returning Officer shall put up the ballot along with the bio data on the IETE website through online voting link by 31 May. The Corporate members in good standing as on 31<sup>st</sup> March will be eligible for casting the vote. The Returning Officer shall also upload the procedure to be followed for online voting on the IETE website. The Returning Officer shall activate the online voting process from 01 June and deactivate on 30<sup>th</sup> June( 2400 h) every year. The postal balloting system shall be discontinued with effect from 2014 for Governing Council elections at IETE HQ and Executive Committee elections at IETE Centres.
- (b) Online voting facility will close on 30 June (2400 h).
- (c) After on-line voting is closed by the Returning Officer, a meeting of Board of Scrutineers shall be convened by the Returning Officer by associating not less than three members including the Returning Officer for compiling the result of the on-line election. The result shall be compiled by 02 July and submitted to the President IETE duly signed by the members of the Board of Scrutineers present.
45. The office of a member of the Governing Council shall ipso-facto be vacated(a) if he becomes bankrupt or lunatic or (b) if by notice in writing to Institution he resigns his office, or (c) if he ceases to be a member of the Institution, or (d) if he is appointed to a remunerative post in the Institution or (e) if he neither attends any Governing Council Meeting nor sends his considered views on the Agenda items of any Governing Council Meeting for a period of twelve months.

#### **CASUAL VACANCIES**

46. Any casual vacancy arising during the year shall not be filled.

#### **PROCEEDINGS, POWERS AND DUTIES OF THE GOVERNING COUNCIL**

47. The Governing Council shall direct and manage the property and affairs of the Institution in accordance with the Articles of Association and Byelaws of the Institution and may exercise all such powers of the Institution as may be exercised by the Institution and which are not hereby or by the Articles of Association expressly required to be exercised by the Institution in the General Meetings.

48. The Governing Council shall have the power to borrow money and fulfill all formalities incumbent upon it for the purpose including mortgaging the property. Immovable properties of the Institution held on lease or as free hold from time to time shall not be sold or disposed of except with the sanction of a General Meeting of Corporate members called for that purpose.
49. The Governing Council shall meet as often as the business of the Institution may require; and at every meeting of the Council seven shall constitute a quorum. The President or any two Vice-Presidents or any three members of the Governing Council may, and the Secretary General shall, on the request of such officer or officers or members, convene a meeting of the Governing Council.
50. At any meeting of the Governing Council, each member of the Governing Council present shall; save as hereinafter mentioned, have one vote, and the Chairman shall have, in addition, a casting vote. Any two members present are entitled to demand that the voting shall be by ballot.
51. On the demand of any five members of the Governing Council present at any meeting of the Governing Council, any resolution of the Governing Council passed at such meeting shall be adjourned to the next meeting for further consideration, and in such a case the resolution shall not become effective unless it is confirmed by a majority at such next meeting. Provided always that the consideration of such resolution shall not be further adjourned at such meeting except by a resolution of the Governing Council.
52. The Governing Council may appoint Committee ordinarily chosen from their own body and committees for such purpose will consist of members of the Governing Council and Corporate members with such powers as the Governing Council may prescribe; provided that the Committees may co-opt not more than three persons who may not be members of the Governing Council.

The committees may also invite to their Meetings not more than two specialists/experts, who may be non-members of the Institution, whose association with the deliberations of the Committees is considered useful.

53. The Governing Council shall cause to be kept proper and sufficient accounts of the capital funds, receipts and expenditure of the Institution, so that the true financial state and condition of the Institution may be at all times exhibited by such accounts. The Governing Council shall have the power to call for any record and/or

papers for information and/or inspection relating to the affairs of the centre/sub-centres and bodies (colleges/centres of advanced studies/forums/other peripheral bodies), established in accordance with Byelaws 84 and 86 respectively, and to appoint or dissolve any committee at such centres and bodies.

54. The financial year of the Institution shall end on the 31<sup>st</sup> day of March in each year; and the accounts of the Institution shall be made up each year to that date, and after having been approved by the Governing Council, shall be laid before the Annual General Meeting next following together with Auditor's Report.
55. The appointment, powers, and duties of the Auditor or Auditors shall be regulated as nearly as may be and with the necessary modifications in accordance with the provisions of Law or with any statutory modification there of for the time being in force.
56. The Governing Council may cause to be paid to the Secretary General (or similar posts) and to the clerks and servants of the Institution such salaries, wages, or remunerations as the Governing Council shall, from time to time, think proper, and the Governing Council shall make such provisions for and grant such pensions and/or gratuity and/or provident fund benefits to the Secretary General (or similar posts), clerks, and servants after their retirement from the service of the Institution as the Governing Council may think proper. For this purpose, the Governing Council may cause the formulation, publication and issue of comprehensive set of rules called Staff Service Rules (or with any other similar nomenclature) laying down the detailed rules covering aspects such as the classification of the Executives and employees, establishment matter, retirement and termination rules, hours of work, holidays and leave, pay and allowances, conduct or discipline, Provident Fund Regulations and matters of a similar nature for guidance and implementation by all concerned.
57. The Governing Council shall arrange for the publication in any manner which may deem advisable, of such papers, journals, documents etc as may be considered by the Governing Council likely to advance knowledge of Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects and the objects of the Institution. The Governing Council shall have full powers to fix the prices of such papers, journals documents etc., as also the rates of advertisements from time to time.
58. The Governing Council may, at any time, cause examinations to be held for the purpose of testing qualifications of candidates for election or transfer. The Governing Council shall define the subjects to be

comprised in such examinations, and shall fix the fee to be paid or deposited by the candidates.

59. The Governing Council may, at any time cause the examinations to be held for the purposes of testing the proficiency and knowledge of persons in Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects, and in the applications thereof. The Governing Council may grant certificates on the results of such examinations and shall fix the fee to be paid or deposited in respect thereof.
60. The Governing Council may, upon receipt of a request to that effect from any Society with objects kindred to those of the Institution, arrange for the union, alliance or incorporation of such society with the Institution, and may also, if they think fit, remit or reduce the entrance fee of the members of such society at the time of union, alliance or incorporation provided that no such union or alliance or incorporation shall be effective unless it is sanctioned by an Extraordinary General Meeting of Corporate members.
61. The Governing Council may allow any member except DipIETE, Students (AM), Students (D), to compound his annual subscriptions by payment to the Institution in one sum, a life compounding fee as fixed in Appendix A. The Governing Council may from time to time, prescribe the rules for composition, and the tables of composition fee, each class of membership. When any member who has previously compounded his fee is transferred to a higher category of membership, he shall pay such amount as is prescribed by the Governing Council.

### **THE SECRETARY GENERAL**

62. Subject to the provisions of the Constitution, the Secretary General of the Institution shall be appointed by the Governing Council; he shall, unless otherwise permitted by the Governing Council, devote his whole time to the business of the Institution and shall not engage himself in any other business or profession. The Secretary General shall be directly responsible to the Governing Council through its President and he shall carry out all his duties under the direction of the Governing Council, unless otherwise directed by President. It shall be the duty of the Secretary General to conduct the correspondence of the Institution and of the Governing Council, and to sign all communications and papers emanating from the Institution unless otherwise directed by the Governing Council, to attend meeting of the Institution, of the Governing Council, of the Committees, Sub- Committees and Working

Groups that may be appointed by the Governing Council, to take minutes of the proceedings of such meetings; to super-intend the publications of the Institution as the Governing Council may direct; to hold charge of all the property of the Institution, save only the funds in the custody of the bankers of the Institution; to arrange and conduct the examinations of the Institution; to direct the collection of all subscriptions and other dues to the Institution and preparation of the Accounts of Income and Expenditure of the Institution, and to present all accounts to the Governing Council for approval; be responsible for the efficient administration and functioning of the Headquarters office and for guiding the Centres; to generally conduct the ordinary business of the Institution under the direction of the Governing Council. The Secretary General shall be responsible for the administration and supervision of staff employed under him. The detailed duties and responsibilities of the Secretary General shall be indicated through Administrative instructions issued by the Governing Council from time to time.

63. In the event of a Secretary General not being appointed, the Governing Council, during the interim period, shall appoint an Honorary Secretary from amongst elected members of the Governing Council to look after the affairs of the Institution.

#### **SESSIONS AND MEETINGS**

64. The Sessions of the Institution shall begin on or about the 1<sup>st</sup> day of October of each year, and terminate on or about the 30<sup>th</sup> day of September of the following year. The meetings of the Institution shall be held at such places and times and for such number of days as the Governing Council may decide.

The term of the Governing Council shall be normally for one year i.e. Annual General Meeting of current year to Annual General Meeting of the next year of the Institution.

The Corporate members of the Institution, who are eligible to vote in accordance with Byelaws, shall alone be competent to vote at the meetings specified above.

65. The Meetings of the Institution shall be as follows:
  - (a) Ordinary Meetings for reading and discussion of papers on Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects, and for lectures, discussion etc., on those subjects;
  - (b) The Annual General Meeting;

- (c) Extraordinary General Meeting of the Corporate Members; and
- (d) Special General Meeting of Corporate Members.

The eligible Corporate members alone shall be competent to vote at the meetings specified above.

- 66. In addition to the Ordinary Meetings specified in Byelaw 65, the Governing Council may, at their discretion, arrange for other meetings to be held for the dissemination of knowledge by means of lectures or for the discussion of Telecommunication Engineering, Electronics, Computer Science and Engineering, Information Technology and allied subjects and the reading and discussion of papers thereon and the Governing Council shall determine the conditions of admission to such meetings, and the manner in which they shall be conducted.
- 67. The Ordinary Meetings of the Institution shall be conducted as prescribed by the Governing Council from time to time.
- 68. Every member shall have the privilege of introducing one visitor at each Ordinary Meeting of the Institution, by writing his name in a book provided for that purpose, or supplying him with an admission ticket to be obtained from the Secretary General.
- 69. No question shall be discussed or motion be made, relating to the direction and management of the Institution, at the Ordinary meetings.
- 70. The Annual General Meeting shall be held within six months from the date of closing of the previous financial year. The business of the Annual General Meeting shall be to receive and consider the report of the Governing Council and the accounts of the Institution for the past year, to elect Auditors (with the approval of the Governing Council) to transact (except Amendments to Articles of Association and Byelaws) any other business of which notice in writing shall be given to the Secretary General at least seven days before such meeting.
- 71. An Extraordinary General Meeting of Corporate Members may be called at any time by the Governing Council for any specific purpose relating to the direction and management of the affairs of the Institution except revoking, altering, or amending any of the provisions of the Byelaws of the Institution, and the Governing Council shall, at all times, call such a meeting on a requisition in writing from two hundred Corporate Members on the rolls as on 31 March of the previous year, including not less than 5% of such members from each of at least 5 Centres as defined in Byelaw 37, specifying the general nature of business to be transacted.



72. A Special General Meeting of Corporate Members for the purpose of revoking, altering or amending any of the provisions of the Byelaws of the Institution may be called at any time by the Governing Council, and the Governing Council shall, at all times, call such a meeting on a requisition, in writing from two hundred Corporate Members on the rolls as on 31 March of the previous year, including not less than 5% of such Members from each of at least 5 Centres as defined in Byelaw 37, specifying the alterations in, or amendments of, the provisions of the Byelaws suggested by them.

### PROCEEDINGS AND MEETINGS

73. Votes may be given at Annual, Extraordinary or Special General meetings either personally or by proxy. Voting by proxy (Form F in the Schedule) is, however, allowed only at Extraordinary or Special General meetings. On a show of hands, every member of any class present in person and entitled to vote at such meeting shall have one vote. In case of a poll, every member of any class present in person or by proxy entitled to vote at such meeting, shall have one vote.
74. No person shall be appointed by a proxy to vote at any meeting who is not entitled, in his own right, to vote at such meeting.
75. The instrument of appointing proxy shall be in writing under the hand of the appointer or his attorney and shall, as nearly as circumstances will admit, be in the Form prescribed by the Governing Council from time to time.
76. The instrument appointing a proxy and the power of attorney (if any) under which it is signed shall be posted so as to reach the Secretary General at the office of the Institution not less than forty-eight hours before the time for holding the meeting at which the person named in the proxy proposes to vote, but the instrument appointing a proxy shall be valid only for the meeting or meetings and the adjournments thereof, specified in the form.
77. A vote given in accordance with the terms of an instrument appointing a proxy shall be valid notwithstanding the previous death of the principal or revocation of the proxy unless previous intimation in writing of the death or revocation shall have been received at the office of the Institution.
78. A poll may be demanded by the Chairman of any Annual, Extraordinary or Special General Meeting or by any three persons personally present and entitled to vote thereat, and if so demanded, shall be taken in such

manner and at such time within twenty-eight days next after the meeting and at such place as the Chairman of the meeting directs and either immediately or after an interval or at an adjourned meeting, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The fact that a poll has been demanded shall not prevent the continuance of the meeting for the transaction of any business other than the question on which a poll has been demanded. A demand for a poll may be withdrawn. No notice need be given of a poll not taken immediately.

79. In the case of equality of votes, the Chairman of the meeting shall, both on a show of hands and at a poll, have only a casting vote and he shall exercise it.
80. The quorum at any Annual, Extraordinary or Special General Meeting shall be fifty of those persons entitled to be present and vote thereat and no business shall be transacted at any such meeting unless the quorum be present at the commencement of the business. If a quorum is not present at the time appointed for the meeting, the meeting will be adjourned, and the adjourned meeting can reassemble after 30 minutes. No quorum is necessary at the reassembled meeting.
81. Fourteen days notice at least shall be given of all Annual, Extraordinary and Special General Meetings. The notice shall specify the general nature of the business to be transacted, and no other business shall be transacted at those meeting except such business (if any) at any Annual General meeting of which notice shall have been given as provided in Byelaw 70. The accidental omission to give notice of a meeting to any member of any class shall not invalidate the meeting.
82. The President shall preside at all meetings of the Governing Council and Ordinary and General Meetings of the Institution at which he is present. In the absence of the President, one of the Vice- Presidents, or if none present, a member of Governing Council present shall preside.
83. No reports of the proceedings at any meeting of the Institution or of the Centres shall be taken or published except with the consent of the Governing Council previously obtained.

#### **CENTRE(S)**

84. (a) The Governing Council, on satisfying itself of the number of Corporate members as it may decide from time to time, shall establish one Centre in each State/Union Territory, and it shall be known as the Centre with geographical boundary as defined by

the Governing Council. The Governing Council may further, at its discretion, on receipt of a request from the requisite number of Corporate members as may be laid down by it from time to time, establish one or more Sub - Centre of the Institution under the jurisdiction of a Centre.

- (b) Notwithstanding anything contained in Byelaw 84 (a) above, the Governing Council, may if considered appropriate, permit establishment and functioning of one Centre/Sub Centre for two or more geographically adjoining States. The Governing Council may also permit the setting up of more than one Centre in a State.
  - (c) The Governing Council shall have the power to dissolve the Centre(s) and/or Sub-Centre(s) at any time after they have been formed and take any action in their affairs as the Governing Council may deem necessary.
85. (a) Each Centre, and Sub-Centre as defined in Byelaw 84(a), (b) and (c), shall be constituted and its affairs shall be managed and carried on in accordance with Byelaws, Rules and Regulations and procedures to be laid down from time to time by the Governing Council, for furthering the objectives of the Institution.
- (b) No Centre/Sub Centre shall do anything which is detrimental to the overall interest of the Institution.

#### **ESTABLISHMENT OF OTHER BODIES**

86. The Governing Council may establish, promote Colleges, Universities, Centres of Advanced Studies/forums and such other peripherals bodies, as it may deem fit, at a suitable location in furthering the objects and purposes of the Institution.

The affairs of such Institutions shall be managed and carried on by a Governing Body duly constituted under the Rules, Regulations and Statutes as may be approved by the Governing Council of the Institution

#### **GRANT OF CHARTER**

87. Every practicing engineer who is a Life Fellow of the Institution and has completed a minimum of five years as a Fellow or Life Member who has completed a minimum of 10 years as a member, is eligible to apply to describe himself as a Chartered Engineer and in using that description after his name of C Eng(IETE), it shall be placed before the designation of the class in the Institution to which he belongs, namely FIETE, MIETE. The eligibility will be examined by the Governing Council of IETE or a Committee as appointed by the Governing Council. The fee for grant of

Charter Status will be decided by the Governing Council of IETE from time to time.

- (a) Notwithstanding anything contained in this Byelaw a person shall cease to have any right to designate himself as a Chartered Engineer in case he ceases to be a Fellow or Member of the Institution for any reason whatsoever.
- (b) A Fellow or Member practicing in partnership with any person who is not a Fellow or Member, under the title of a firm shall not use or permit to be used after the title of such firm the designation Chartered Engineer or Chartered Engineers, or describe or permit the description of such firm in any way as Chartered Engineers.

A register will be maintained in respect of such Chartered Engineers.

#### **INVESTMENTS**

- 88. All such moneys of the Institution as are not required to meet the current expenditure of the Institution may be invested in such scheduled Banks or Government Securities as may be approved by the Governing Council.

#### **COPYRIGHT**

- 89. Every paper presented to the Institution, and accepted for reading or for publication in full or in abstract, and every paper read before the Institution or Centre, copyright thereof, shall be the property of the Institution. The Governing Council in such cases shall have power to release or surrender the rights of the Institution in respect of any such paper or copyright thereof. The right of publishing all such papers and the reports of the proceedings and discussions at meetings of the Institution and of the Centres shall be reserved to the Governing Council who may as they think fit give their consent to publications in approved cases.

#### **INDEMNITY**

- 90. Each member of the Governing Council shall be accountable in respect of his own acts only, and shall not be accountable for any acts done or authorised to which he shall not have expressly assented. And no member of the Governing Council shall incur any personal liability in respect of any loss or damage incurred through any act, matter, or thing done, authorised or suffered by him, being done in good faith for the benefit of the Institution although in excess of his legal power.

91. The members of the Governing Council, the office bearers and the employees of the Institution shall be indemnified out of the fund and property of the Institution from and against all cost, charges, damages and expenses whatsoever which they or any of them shall sustain by reason of their respectively accepting office or acting in bonafide execution of the duties or powers imposed upon or given to them by the constitution of the Institution.

#### **COMMON SEAL**

92. The Governing Council provide a Common Seal of the Institution, and make rules for safe custody and the use thereof, and it shall never be used except by the authority of the Governing Council previously given. Every instrument to which this seal is affixed shall be signed by the President (and in his absence by a Vice-President) and every such instrument shall also be signed by the Secretary General or some other person appointed by the Governing Council.

#### **NOTICES**

93. Any notice may be served or any communication may be sent, by the Governing Council or by the Secretary General of the Institution, upon a, or to any, member of any class either personally or by sending it prepaid through the post addressed to such person at his address as registered in the books of the Institution.
94. Any notice or communication, if served or sent by post, shall be deemed to have been served or delivered on the seventh day following that on which the same is posted; and in providing such services, it shall be sufficient to prove that the notice or communication was properly addressed and posted.
95. No member of any class, whose registered address is abroad, shall be entitled to any notice and all proceedings may be taken without notice to such person in the same manner as if he had due notice.
96. All legal cases concerning IETE HQ shall lie within jurisdiction of Delhi courts only.

## THE SCHEDULES REFERRED

### Form A

I, the undersigned, agree that the event of my election to membership of any class in the Institution of Electronics and Telecommunication Engineers, I will be governed by the condition of the Institution as it now is, or as it may hereafter be altered; and that I will advance the objects of the Institution as far as they shall be in my power. Further as a member of the Institution, I shall follow professional ethics, maintain integrity in research and publications, uphold the cause and dignity of the Institution, endeavour to be objective in my judgement and strive for the enrichment of human values and thoughts.

Provided that, whenever I shall signify in writing to the Secretary General that I am desirous of withdrawing from the Institution, I shall, after the payment of any arrears which may be due from me at the period, be free from this obligation.

WITNESS my hand, this ..... day ..... 201 .....

### Form B

Sir,

I am directed to inform you that, a meeting held on the ..... day of ..... 201.....the Governing Council decided that your name should be removed from the Register of THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS in pursuance of Byelaw 35 (a).

I am, Sir,

Yours faithfully,

Secretary General

**Form C**

Sir,

I am directed to inform you that, at a meeting held on the .....day of ..... 201..... the Governing Council decided that your name should be removed from the Register of THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS in pursuance of Byelaw 35 (b).

I am, Sir,

Yours faithfully,

Secretary General

**Form D**

Sir,

I am directed by the Governing Council of THE INSTITUTION OF ELECTRONICS AND TELECOMUNICATION ENGINEERS to inform you that, upon mature consideration of a proposal which has been laid before them related to you, as provided for in Byelaw 35(c), it becomes the duty of the Governing Council to advise you to withdraw from the Institution which can be done on your complying with Byelaw 32.

I am, Sir,

Yours faithfully,

Secretary General

**Form E**

Sir,

I am directed to inform you that, at a meeting held on the ..... day of ..... 201..... the Governing Council decided that your name should be removed from the Register of THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS in pursuance of Byelaw 35(c)

I am, Sir,

Yours faithfully,

Secretary General

Form F

(PROXY FORM)

I..... of..... being a Corporate Member of the above Institution hereby appoint ..... of ..... or failing him..... or .....as my proxy at the (Special General Meeting or Extraordinary General Meeting as the case may be) of the Institution to be held on the ..... day of .....201..... and at any poll in connection therewith. As witness my hand ..... day of .....201.....

Signature .....

Class and Membership No. ....

APPENDIX -A

Age at the time of Enrolment	<i>Life</i>					
	Fellow		Member		Associate Member/ Associate	
	India	Abroad	India	Abroad	India	Abroad
Age upto 35 Years	-	-	4,500	\$200	3,500	\$200
Age 36 years and above but upto 60 years	6,000	\$200	5,000	\$200	4,000	\$200
Age 61 years and above	4,000	\$200	3,000	\$200	2,500	\$200
	<i>In Addition</i>					
Application Fee	1,000	\$20	1,000	\$20	1,000	\$20
Admission Fee	1,000	\$30	1,000	\$30	1,000	\$30



## PROFESSIONAL ETHICS

(Pursuant to Byelaw 6 Form-A)

### PREAMBLE

To uphold the concept of Professional conduct amongst its Corporate Members, the Governing Council of the Institution felt the need to evolve a Code of Ethics for Corporate Members.

A Corporate Member should develop esprit-de-corps among the fraternity and uphold the principles of honesty, integrity, justice and courtesy to guide him in the practice of his responsibilities and duties to the public and the profession.

He should scrupulously guard his professional and personal reputation and avoid association with persons and organizations of questionable character and uphold the dignity and honour of the Institution.

### THE CODE

1. A Corporate Member will, at all times, endeavour to protect the engineering profession from misrepresentation and misunderstanding.
2. A Corporate Member will interact with others in his profession by free exchange of information and experience. He will contribute to the growth of the Institution to maximum effectiveness to the best of his ability.
3. A Corporate Member will not offer his professional services by advertisement or through and commercial advertising media, or solicit engineering work, trading, teaching either directly or through agencies/organizations in any manner derogatory to the dignity of the profession and the Institution.
4. A Corporate Member will not directly or indirectly injure the professional reputation ; work or practice of another Corporate Member.
5. A Corporate Member will not divulge confidential findings or actions of the Governing Council or Committees of which he is a member, without obtaining official clearance.

6. A Corporate Member will not take credit for an activity, professional work, engineering proposal when engaged in a team and give due recognition to those where due.
7. A Corporate Member will express an opinion only when it is founded on facts and honest conviction before a forum, court, commission or at an inquiry.
8. A Corporate Member will exercise due restraint in criticizing the work or professional conduct of another Corporate Member which would impinge or hurt his character and reputation.
9. A Corporate Member will not try to supplant another Corporate Member in a particular employment, office or contract.
10. A Corporate Member will be upright in all his dealings with person(s), organizations, in business, Contractors, agencies. He should not take actions that lead to groupism, political cannottation or unethical conduct in the discharge of this official powers.
11. A Corporate Member will not misrepresent his qualifications to gain undue advantage in his profession.
12. A Corporate Member will act with fairness and justice in any office, employment or contract.
13. A Corporate Member will not associate in engineering work which does not conform to ethical practices.
14. A Corporate Members will not compete unfairly with another Corporate Member by means, which in the opinion of others, are based on garnering support for personal gain, enlisting uncalled for sympathy, espousing unjust cases or amounts to use of unconstitutional methods.
15. A Corporate Member will act in professional matters as a faithful agent or trustee.
16. A Corporate Member will not receive remuneration, commission, discount or any indirect profit from any work with which he is entrusted, unless specifically so permitted.
17. A Corporate Member will not accept financial or other compensation from more than one source for the same service or work connected thereto, unless so authorised.

18. A Corporate Member will immediately inform his organization/ Institution of any financial interest in a business, engineering work which may compete with, adversely affect or hamper the growth of the parent body.
19. A Corporate Member will engage or enlist the services of specialists/experts, when in his judgement, such services are in the best interest of his employer or to the profession.
20. A Corporate Member will endeavor to develop a team among his colleagues and staff and provide equal opportunity to them for professional development and advancement.
21. A Corporate Member will subscribe to the principle of appropriate norms, appreciation and adequate compensation for those engaged in office, technical and professional employment including those in subordinate positions.
22. A Corporate Member, if he considers that another Corporate Member is guilty of unethical, illegal, unfair practice, defalcation will not present such information to the Governing Council of the Institution for necessary action, unless armed with substantial proof.