



**THE INSTITUTION OF ELECTRONICS AND  
TELECOMMUNICATION ENGINEERS (IETE)**  
2, Institutional Area, Lodi Road, New Delhi-110003  
website: [www.iete.org](http://www.iete.org)

**Advertisement for Posts of Secretary General, Deputy Secretary, Managing Editor,  
Assistant Secretary (Publications), Assistant Secretary (Finance) and Assistant Secretary  
(IT Support)**

The Institution of Electronics and Telecommunication Engineers (IETE) is a Professional Society under Society Registration Act 1953. The Institution is managed by its Governing Council and has its own Byelaws, Rules and Regulations. The Institution is engaged in professional activities such as conducting examinations, publishing journals and imparting technical education. IETE has 63 (sixty three) Centres in the country and overseas.

Applications are invited for the above positions. The positions are Delhi based.

All positions are on Contract basis, however appointment is renewable annually on mutually accepted terms, based on the performance.

Retired persons from the Government/PSUs/Universities/Scientific Institutions can also apply.

**1. Post: Secretary General: ONE post**

**Qualifications:** BE/BTech/AMIETE in Electronics Engg, Telecommunications Engg, Computer Science Engg/Information Technology, or equivalent degree and had subsequent professional experience of at least 15 years out of which at least 05 years in a senior managerial position.

**Desirable:** Post Graduate degree/diploma in Management or any Engineering discipline.

**Remuneration:** Rs. 75,000/- per month (Consolidated) plus Rs. 15,000/- conveyance allowance.

**2. Post: Deputy Secretary: ONE post**

**Qualifications:** B.E./B.Tech./AMIETE in Electronics Engg., Telecommunication Engg., Computer Science Engg./Information Technology or equivalent degree and with professional experience of at least 10 years out of which 3 years in a senior managerial position.

**Desirable:** Post graduate degree/diploma in Management.

**Remuneration:** Rs. 60,000/- per month (Consolidated).

**3. Post: Managing Editor (Publications): ONE Post**

**Qualifications:** B.E./B.Tech./AMIETE/MSc in Electronics Engineering, Telecommunication Engineering/ECE, Computer Science and Engineering/ Information Technology related applied disciplines or equivalent degree. Professional Experience of at least 10 years out of which 03 years in managing the publication of Journals/Newsletters, editing, proof reading and formatting of technical journals.

**Desirable:** Post Graduate degree in Telecommunications/Electronics/Computer/IT/ECE. Post Graduate Degree/Diploma in book publishing (digital and print media), communication skills and research experience.

**Remuneration:** Rs. 60,000/- per month (Consolidated).

**4. Assistant Secretary (Publications): ONE Post**

**Qualifications:** Post graduate diploma in the relevant field like Public Relations, mass communication etc. with 7 years of experience in relevant field.

**Desirable:** Post Graduate degree in Telecommunications/Electronics/Computer/IT/ECE. Post Graduate Degree/Diploma in book publishing (digital and print media), communication skills and research experience.

**Remuneration:** Rs. 50,000/- per month (Consolidated).

**5. Assistant Secretary (Finance): ONE post**

**Qualifications:** M Com with 7 years experience in accounting or CA/MBA (Finance) with four years experience.

**Desirable:** Member of ICAI/CMA / Company Secretary.

**Remuneration:** Rs. 50,000/- per month (Consolidated).

**6. Assistant Secretary (IT Support): ONE post**

**Qualifications:** B.E./B.Tech./AMIETE in Computer Science and Engineering/ Information Technology related applied disciplines/MCA or equivalent degree. Professional Experience of at least 5 years out of which 02 years in application development, maintenance of hardware, network and other telecommunication infrastructure.

**Remuneration:** Rs. 50,000/- per month (Consolidated).

**Last Date of Submission of application :** 11 Apr 2024. Please visit [www.iete.org](http://www.iete.org) for more details.

The Applications should be sent by e-mail on [recruitment@iete.org](mailto:recruitment@iete.org) addressed to **The Secretary General, IETE, 2, Institutional Area, Lodi Road, New Delhi - 110003**

---