



# THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS (IETE)

2, Institutional Area, Lodi Road, New Delhi - 110003 | website:www.iete.org

*The Institution of Electronics and Telecommunication Engineers (IETE), a leading Professional institution of the country invites applications for the following vacancies:-*

**1. Secretary General (one post)**- Responsible for overall management of IETE HQ and monitoring the working of Centres/Sub-centers spread all over the country.

**Qualifications:** BE / BTech / AMIETE in Electronics Engineering, Telecommunication Engineering, Computer Science Engineering / Information Technology, or equivalent degree and had subsequent professional Experience of at least 15 years out of which at least 5 years in a senior managerial position.

**Age:** 45 years and above

**Desirable:** Post graduate degree/diploma in management or any Engineering discipline.

**Remuneration:** Rs 75,000/-+ Rs 15,000/- Transport allowance per month.

**2. Deputy Secretary (One post)** Responsible for managing the administration of the Head Quarters and assisting Secretary General in day to day functioning.

**Qualifications:** BE / BTech / AMIETE in Electronics, Telecommunication, Computer Science, Information Technology Engg. or equivalent degree with 10 years experience having a minimum of 3 years in a senior managerial position.

**Age:** 40 years and above

**Desirable:** Post graduate degree in Management.

**Remuneration:** Rs 60,000/-+ Rs 10,000/- Transport Allowance per month.

**3. Assistant Secretary (Finance) (One post)** – Responsible for Managing Accounts, GST, Income Tax related issues of the institution.

**Qualifications:** MCom with 7 years experience in accounting or CA / MBA (Finance) with 4 years experience.

**Age:** Not less than 45 years.

**Desirable:** Member of ICAI / CMA / Company Secretary.

**Remuneration:** Rs 45,000 – Rs 55,000/-depending upon qualification and experience.

**For details, visit [www.iete.org](http://www.iete.org)**

Interested candidates are required to submit their resume within 15 days of publication of this advertisement. Resume to be emailed to [recruitment@iete.org](mailto:recruitment@iete.org)

**The Secretary General, IETE, 2, Institutional Area, Lodi Road, New Delhi – 110 003**